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**MINUTES of MEETING of HELENSBURGH AND LOMOND COMMUNITY PLANNING GROUP
held in the MARRIAGE ROOM, HELENSBURGH AND LOMOND CIVIC CENTRE,
HELENSBURGH
on TUESDAY, 21 FEBRUARY 2017**

Present: Stuart McLean - Chair

Morevain Martin, Third Sector Interface and Health and Well Being Alliance (Vice-Chair)

Lorna Elliott, Community Governance Manager, Argyll and Bute Council
Rona Gold, Community Planning Manager, Argyll and Bute Council
Samantha Somers, Community Planning Officer, Argyll and Bute Council
Emily Lynch, Improvement Services
Commander John Livesey, Royal Navy, Base Executive Officer
Neil Sturrock, Strathclyde Partnership for Transport (SPT)
Rona Gold, Community Planning Manager, Argyll and Bute Council
Inspector Coleen Wylie, Police Scotland
Barry McCutcheon, Scottish Fire and Rescue
Tulsa Davidson, Scottish Fire and Rescue
Fiona Jackson, Community Team, Loch Lomond and the Trossachs National Park
Jim Littlejohn, Locality Manager, Argyll and Bute Council
Janice Kennedy, Executive Officer, Scottish Enterprise
Norman Muir, Helensburgh Community Council
Jean Cook, Rhu and Shandon Community Council
Nick Davies, Cove and Kilcreggan Community Council

1. APOLOGIES

The Chair welcomed everyone to the meeting and enquired if anyone wished to provide an update. If so, this would be undertaken at Item 5 on the Agenda.

Apologies were intimated from:

Councillor Richard Trail, Argyll and Bute Council
Audrey Baird, Community Development Officer, Argyll and Bute Council.
Cameron Campbell, Community Broadband Scotland
Tony Davey, Cardross Community Council
Eileen McCrory, Carer Support, Helensburgh
Gillian Simpson, Third Sector Interface
Neil Black, Community Development Adviser, Loch Lomond & The Trossachs National Park

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

3. MINUTES

(a) Minute of the previous Helensburgh and Lomond Community Planning Group held on 15 November 2016

The Minute of the meeting of the Helensburgh and Lomond Area Community Planning group held on 15 November 2016 was approved as a correct record.

4. STANDING ITEM: CPP MANAGEMENT COMMITTEE UPDATE

(a) Report by Community Planning Manager

The group gave consideration to a report by the Community Planning Manager which provided an update on the discussion held at the meeting of the Community Planning Partnership (CPP) Management Committee on 20th December, and its consideration of issues raised by Area Community Planning Groups.

These included issues raised by Area CPG's at their meetings in November 2016; a focused discussion on points highlighted by the Oban, Lorn and the Isles Area Community Planning Group; updates to progress on the delivery of actions contained within the delivery plans for Outcomes 3: Education, skills and training maximises opportunities for all and Outcome 4: Children and young people have the best possible start and a presentation on the Local Development Plan 2 and upcoming consultation on this.

The group noted that the Chairs of the four Area Community Planning Groups were now official members of the Management Committee. The Chair advised that the Area Chairs and Vice-Chairs were also meeting with the CPP Management Committee Chair and Vice Chair independently of the CPP Management Committee meeting for informal discussions. This enabled good insight and discussion of local issues.

Decision:

The group agreed to note the contents of the briefing note.

(Ref: Briefing Note by Community Planning Manager, dated 21 February 2017, submitted.)

(b) **Amendment to Area CPG Terms of Reference**

The group gave consideration to a briefing note, which provided clarification and outlined the proposed amendment to the Area Community Planning Groups Terms of Reference.

This addressed the existing tenure of the current office bearer and their ability to stand for re-election.

Decision:

The group agreed to approve the proposed amendment to the Area CPG Terms of Reference and noted that all current office bearers would be able to stand for election to a second term in office, should they wish to do so.

(Ref: Report by Community Governance Manager, dated 21 February 2017, submitted).

5. PARTNERS UPDATE

The Chair invited verbal updates from partners in attendance at the meeting.

Helensburgh and Lomond Locality Planning Group

The Locality Manager highlighted that the Locality Planning Group were meeting regularly with good representation and endeavouring to address local issues and prioritise accordingly. A local plan had been formulated and would be circulated once this had been signed off by the Integrated Joint Board (IJB).

Further consultation was planned locally with a meeting scheduled for 14 March in the Peninsula. It was hoped that this would provide further engagement for rural areas. An event will also take place in Central Helensburgh.

Scottish Enterprise

The Executive Officer advised that Scottish Enterprise were currently ongoing Phase II of the Scottish Government Business Review. She continued that Scottish Enterprise were working closely with Argyll and Bute Council on local issues which included - The Maritime Change Programme and Economy Growth in Helensburgh & Lomond. Further statistics would be provided for the April meeting.

Police Scotland:-

Police Scotland had been undergoing training on areas which included the Criminal Justice Scotland Act and Mental Health. It was pointed out that this training would help to streamline the investigation and interview process. In addition, it would provide extra skills and knowledge for the local force.

A database had been compiled for rural communities and local people were being encouraged to sign up for this. More information would be disseminated regarding this initiative. Both the local Anti-Social Behaviour group and the Kirkmichael Development Group were active and meetings were being held on a regular basis. It was noted that as confidence grew and the support measure put in place began to

take effect that the community required less support from agencies to organise local activities than had been the case previously.

Scottish Fire and Rescue:-

Statistics were provided for the 6 key areas which included – deliberate fires, accidental dwelling fires accidental dwelling casualties, false alarms and home fire safety visits.

Discussion followed and it was outlined that home fire safety visits were undertaken by various means. This included referrals by other partners, leaflet drops, post-incident visits and calls directly to Scottish Fire and Rescue.

Other initiatives which were highlighted included a project by local youth volunteers which had entailed attendance at the local fire station in Helensburgh and seeing a video - effects from a fire.

In addition, a Young Firefighters Unit was being implemented in Helensburgh and a room was being renovated at the station to accommodate the unit. The room when not being used by the Young Firefighters Unit would be available for use by the local community as a meeting room.

Hermitage School pupils had also undertaken the role as ‘fire-fighters’ recently for a week and it was planned to hold a 6-week programme with local young carers.

Third Sector Interface:-

Morevain Martin advised that she was stepping down as Chair of the Health and Well Being Partnership. She outlined the responsibilities of the role and enquired if anyone in the group was interested in taking on this role. She affirmed that the budget allocation was secured for the next financial year.

She reported that Helensburgh Foodbank were distributing 150 bags per month which was a significant increase. Third Sector Interface (TSI) were part of *the Dignity in Food Initiative* - and that the Scottish Government was compiling a paper which would be a template for good practice in food provision.

Ministry of Defence (MOD):-

The Base Executive Officer tabled a short report which provided the detail of the increase in Royal Navy Manpower growth and highlighted the difficulty in providing suitable accommodation. With regards to the derelict maisonettes, he hoped that a decision would be made soon.

Loch Lomond and the Trossachs National Park

Fiona Jackson introduced herself to the group and outlined a number of collaborative projects being instigated in the Park and hoped to attend future meetings with more updates. She advised that the Park would be a more active participant in the future and she would attend on a regular basis.

Helensburgh Community Council

Advised that a Youth Forum had been created by co-opting young members into the Community Council and this was working well.

A beach clean had been scheduled for Saturday 4, March and it was hoped that this would be a good Community Engagement Exercise.

Helensburgh Community Council (HCC) had recently initiated a sub-group Architecture & Design Helensburgh (A&DH) with help and support from Architecture & Design Scotland and Glasgow Council's Urban Design Panel. The sub-group was set up to provide HCC with the professional advice and assistance it needs to properly assess the major housing and other developments about to be built in Helensburgh over the next few years.

Rhu and Shandon Community Council

Highlighted the recent working with Rhu Primary School and the intention to put photographs taken by local pupils on the Community Council website. There was also a Beach clean event scheduled for 5 March.

The Chair thanked everyone for their attendance and informative updates.

6. COMMUNITY PLANNING OUTCOME PROFILE TOOL - COMMUNITY PROFILES

The group took part in a short exercise which demonstrated how the Place Standard Tool can be used.

The group then took part in a discussion using information provided by the Community Planning Outcome Profile Tool (CPOP) and a presentation which highlighted the CPOP was provided by the Improvement Service.

Discussion followed and the group gave consideration in regards to priorities for the area. These included – Health, personal resilience, education and healthy birth weights.

Decision:

The group agreed that a briefing note which summarised these issues be compiled and this would be taken forward for discussion at the next meeting of the Community Planning Partnership Management Committee.

7. DATE OF NEXT MEETING

The group agreed that the following themes would be discussed at the next meeting:-

Outcome 1 – The Economy is diverse and thriving; and
Outcome 5 – People live active, healthier and independent lives.

The Community Governance Manager advised the group of a restructuring within the Council's Governance and Law department. She advised that whilst future meetings

would continue to be supported, exact details of that support would be confirmed in due course.

The group agreed that the next meeting date would be Tuesday, 25 April 2017.